



MANCHESTER SCHOOL DISTRICT
SCHOOL ADMINISTRATIVE UNIT NO. 37
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Director of Human Resources

February 27, 2017

Re: Parent Information on Smarter Balanced and SAT Assessments

Dear Parent/Guardian:

Pursuant to Manchester Board of School Committee policy, specifically **INSTRUCTION 150: State and District Assessment and Parental Opt Out**, we are writing to notify you that the Manchester School District, as required by state and federal law, will soon be administering the Smarter Balanced Assessment and the Scholastic Aptitude Test (SAT).

- Students in grades 3-8 are scheduled to take the SBAC beginning on March 14, 2017. The testing window for SBAC is open through June 9, 2017.
- Students in grade 11 are scheduled to take the SAT on April 5.

While the Manchester School District is prohibited from encouraging nonparticipation in this accountability process, rather than keeping your students home from school during the administration of testing, upon written or email notification by the parent/guardian, the student will be relocated and provided alternative programming during the applicable testing period.

There will be no penalty to parents or students who do not participate in the assessment. If you have any questions about the assessment or need more information, please contact your child's principal.

Sincerely,

Bolgen Vargas, Ed.D.
Superintendent of Schools

It is the policy of the Manchester Board of School Committee, in its actions, and those of its employees, that there shall be no discrimination on the basis of age, sex, race, color, marital status, physical or mental disability, religious creed, national origin or sexual orientation for employment in, or operation and administration of any program or activity in the Manchester School District. The Title IX Coordinator is Pamela Hogan; the 504 Coordinator is Dr. Jennifer Dolloff. Please see above for contact information.